



No Smoking Policy

All staff, parents and visitors **are not permitted to smoke** while on the nursery premises. **The Nursery operates a no smoking policy.**

For staff, parents and visitors that do smoke, they must be away from the nursery building before they “light up” a cigarette.

No paraphernalia (lighters etc) to be carried on any member of staff at any time.

Staff to wash their hands when returning from breaks.

Any staff member smoking on the nursery premises will be managed in the appropriate manner, first verbal warning, written warning and finally dismissal if this behaviour continues.

Signs are displayed through out the nursery building, please take heed of these notices for the children’s health and safety.

Signed Proprietor, Mrs Karen Aggrey-Odoom

Date

Signed Nursery Manager, Ms Sandra Dixon

Date

Signed

Date.....

Policy reviewed Signature

Date